Department of Public Administration

Jahangirnagar University, Savar, Dhaka-1342

Admission Notice (Summer Semester), 2024
for
Master in Human Resource Development and Industrial Relations

(MHRDIR- Weekend Program)

Important Deadlines:

Application opens:	**March 21, 2024; Thursday**
Application closes:	**May 08, 2024; Wednesday**
Written test:	**May 10, 2024; Friday; 11:00 am to 12:00 pm.**
Viva Voce:	**After the written test on the same day (Please bring your original marksheets & certificates)**
Class Starts (tentative):	**May 31, 2024; Friday**

Program Features:

- **ONE YEAR PROGRAM WITH THREE SEMESTERS**
- Highly qualified faculty members
- Strong industry linkage
- Convenient class schedule (Friday & Saturday)

23rd BATCH

Eligibility:

Admission is open to individuals who have:

- at least a Bachelor degree (Hons.) in any field of study with no third division/class or CGPA below 2.5 at any level.
- a Master's Degree is compulsory for B.A./B.S/S./B.Sc (Pass) applicants.

Application Procedure:

Application can be done online by visiting at **hrdir.iitju.edu.bd**

Online Application Process:

- First, visit the website **hrdir.iitju.edu.bd** and read the instruction carefully.
- Click **HRDIR Online Application.**
- Fill up the online application form.

After successfully completing the application form, you will get a **HRDIR Bill No.** through SMS to your given mobile number. Please keep the Bill No. safely.

Now make a payment of **Tk. 1000/-** as application fee from your/agent's **Dutch Bangla Mobile Banking** account ROCKET to HRDIR-JU biller ID **271**. The process is as follows:

- ➢ Using your/agent's ROCKET account, dial ***322#**
- ➢ From the menu appeared, select **Bill Pay**
    - ❖ If you want to make payment using your own ROCKET account, then select **Self**.
    - ❖ If you want to make payment using agent's ROCKET account, then select **Other** and then Enter Payer Mobile No.
- ➢ Enter **0 (Other)**
- ➢ Enter **271** as Biller ID
- ➢ Enter your **HRDIR Bill No.** (which was sent to you via SMS)
- ➢ Enter **1000** as Amount
- ➢ Enter your/agent's ROCKET account's **PIN**
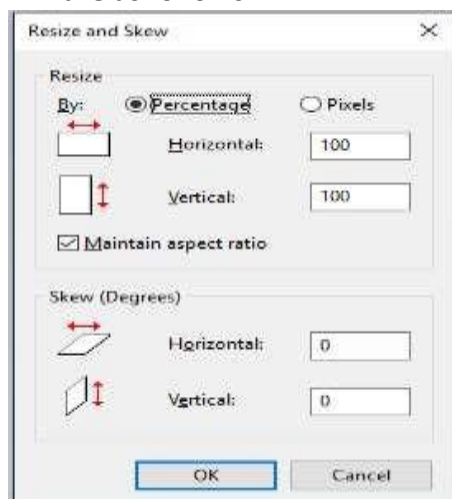- ➢ Collect **Txnid** (TRANSACTION ID) from the return SMS

To download **Admit Card,** visit the website **hrdir.iitju.edu.bd** again.
- ➢ Click **Admit Card Download**.
- ➢ Log in with your **HRDIR Bill No.** and **Txnid (Transaction ID)**.
- ➢ Upload your scanned signature (300 by 80 pixel) and passport size photograph (300 by 300 pixel).
- ➢ After submission, download/print your admit card.

Keep your Admit Card safely and bring it on the day of admission test.

Note:

- ❖ To correctly adjust the dimension of your scanned photograph (300 by 300 pixel) and signature (300 by 80 pixel), you can use MS Paint program in Windows. The processes are as follows:

a) Open your photograph or signature using MS Paint program.

b) Press Ctrl + W while MS Paint is running. A window (like the one shown here) will appear.

c) Select Pixels and uncheck Maintain aspect ratio.

d) Under Resize, enter 300 and 300 in the Horizontal and Vertical box respectively for your photograph, or enter
300 and 80 in the Horizontal and Vertical box respectively for your signature.

e) Click OK. Done!!

Professor Dr. Md. Nurul Amin
Coordinator, MHRDIR, JU

For more information:
Phone: 01827-543925, 01883-017274 (from 9.00 am to 04.00 pm)
Email: wmhrdir2018@gmail.com Websit**: hrdir.iitju.edu.bd**